

COMMON WADDEN SEA SECRETARIAT

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Federal Republic of Germany
www.waddensea-secretariat.org
www.waddensea-worldheritage.org



Limited invitation to Tender

Programme Coordination SWIMWAY 2019

04 February 2019

With this Call for Tender, the Common Wadden Sea Secretariat (CWSS) is seeking support for coordination and facilitation of the Swimway Vision and associated Swimway Action Programme for the period from 01 March 2019 to 31 December 2019.

1. Programme description

The Swimway Vision and associated Swimway Action Programme will be carried out in the framework of the Trilateral Wadden Sea Cooperation (TWSC) between Denmark, Germany and the Netherlands. Within this trilateral framework, five Trilateral Fish Targets have been adopted in 2010, with the aim to improve the conservation status of fish spending at least part of their life cycle in the Wadden Sea.

To foster the implementation of these Fish Targets in an integrated approach, the environmental ministers of Denmark, Germany and the Netherlands adopted a Swimway Vision 2018-2024 at the 13th Trilateral Wadden Sea Conference on 18 May 2018 in Leeuwarden, the Netherlands (<https://www.waddensea-worldheritage.org/resources/2018-leeuwarden-declaration>). The Vision was developed in 2017 by a trilateral Swimway group with contributions of research institutes, nature management organisations and authorities. It is based on four pillars: research and monitoring; policy; measures; and stakeholder involvement, communication and education. The aim is to provide an overarching Swimway approach – an umbrella - for all kind of activities related to achieving the fish targets.

Accordingly, the Swimway Action Programme describes the actions needed to improve knowledge on relevant processes, optimize population monitoring, adjust policies and develop and realise and evaluate measures towards reaching the Trilateral Fish Targets. Therefore, the Programme contains activities such as coordinating, facilitating collaboration, fundraising and project development Stakeholder involvement, communication and education are key elements of the Swimway Programme, helping to increase public awareness to facilitate holistic, ecosystem- and evidence-based fish conservation in the Wadden Sea. Collaboration with existing activities and programmes that address the Fish Targets is a prerequisite for success.

The Wadden Sea Board will be responsible for overall coordination of the Swimway Vision and Action Programme. The three countries will work together and provide expertise, capacity and resources on a project based approach for the implementation. The Programme Coordinator will be responsible for



coordination, facilitating collaboration, fundraising and project development, as well as for coordination of the trilateral Swimway Working Group with representatives from Denmark, Germany and the Netherlands. The Common Wadden Sea Secretariat (CWSS) will support the Programme Coordinator.

The Swimway Vision and Action Programme will be carried out transnationally and implemented in the Wadden Sea World Heritage Site from 2019 to 2024. This tender is for initiation of the Swimway Action Programme in the year 2019 only

2. Tasks

The consultant is expected to carry out the following tasks:

1. Coordination of the Swimway Action Programme and Swimway ad hoc Working Group in 2019 with support from CWSS, including project development with work plan, financial planning and risk management for the entire project period (2019- 2024);
2. Initiation and facilitation of the Swimway Action Programme by
 - a. Collaboration, e.g., with existing activities and programmes that address the Fish Targets in the Wadden Sea Area and others, e.g., ICES and OSPAR level;
 - b. Prioritisation of the project elements presented in the four pillars of the Swimway Action Programme;
 - c. Lead organisation of a fish conference;
 - d. Fundraising for future projects that address the Fish Targets in at least two of the trilateral Wadden Sea States;
3. Internal communication: Facilitate distribution of information to the trilateral Task Groups Management and Monitoring.

The estimated work time is estimated to be 400 work hours, for coordination activities in 2019. The working language in the project is English. All meetings, work documents, communication and reports are in English language.

The consultant's fee covers all expenses of the consultant.

3. Tender

The tender should be submitted by email (busch@waddensea-secretariat.org) with the following information:

1. Summary of experience
 - a. Experience in interdisciplinary programme coordination and project planning;
 - b. Experiences in international project applications/third party funding;
 - c. Knowledge of steering processes in the Trilateral Wadden Sea Cooperation;
 - d. Background on fish science;
 - e. Experience in communication and facilitation (on programme and partner level);
2. Basic hourly rate in €.

Assessment of the offers received will be based on basic hourly rate (30% weight) and relevant experience (70% weight).



4. Terms of payment

The payment shall be done in accordance with the following scheme: 40% of work fee upon signing of the contract; 60% of work fee, after full completion of the project.

5. Confidentiality

We ensure confidentiality according to paragraph 3 below threshold procurement regulation (Unterschwelvenvergabeverordnung, UVgO).

6. Contact Address

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